



HENRY BAKER COLLEGE

MELUKAVU, KOTTAYAM

Founded 1981

Accredited by NAAC With 'A' Grade An ISO 9001 : 2015 Certified Institution

A Christian Minority Educational Institution run by C.S.I East Kerala Diocese
Affiliated to Mahatma Gandhi University, Kottayam

Criterion-5

STUDENT SUPPORT AND PROGRESSION

5.1.4 Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution

The Activity conducted by the HEI to offer guidance for career counselling offered by the institution

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

1. Six-Day Employability Skill Training Programme For Girls

18/02/ 2023

Program Objectives:

1. Acquiring fundamental computer skills, including Microsoft Office, Excel, and PowerPoint.
2. Developing next-generation employability skills such as conversational, group discussion, and presentation skills.

In collaboration with Mahindra Pride Classroom Naandi, the Career Guidance and Placement Cell, and IQAC of Henry Baker College conducted a comprehensive six-day employability skills training program for girls from the 13th of February 2023 to the 18th of February 2023. The inaugural session of this enlightening program took place in the Seminar Hall on February 13, 2023, at 10:30 a.m. Dr. Jibin Mathew, the coordinator for the Placement Cell and Career Counseling, extended a warm welcome to all attendees. Dr. G.S. Gireeshkumar, College Principal, presided over the meeting and delivered an inspiring speech, emphasizing the paramount importance of next-generation skills for students. The meeting was further enriched by insights from Dr. Disha VJ, the NAAC Coordinator. Ms. Feba Binu, the Mahindra Pride Classroom trainer, outlined the program's objectives for the six-day training. Kum. Shemi Paul, the assistant coordinator of the Career Guidance and Placement Cell, expressed gratitude with a vote of thanks.

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CAREER GUIDANCE AND PLACEMENT CELL
& INTERNAL QUALITY ASSURANCE CELL (IQAC)
In Association With

Mahindra Naandi
PRIDE CLASSROOM

Organises

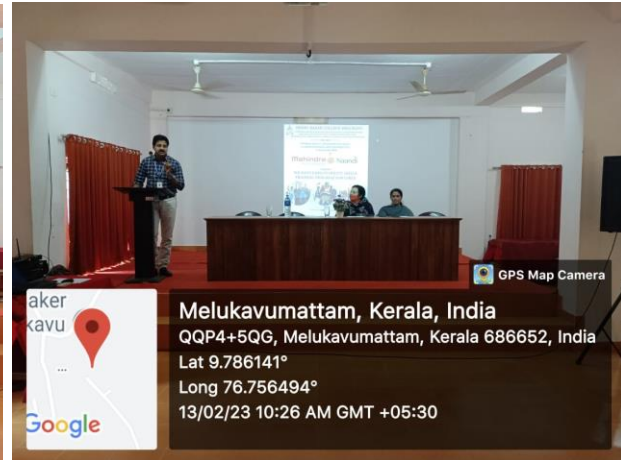
6 Days Employability Skills Training Program For Girls

Program Consist of

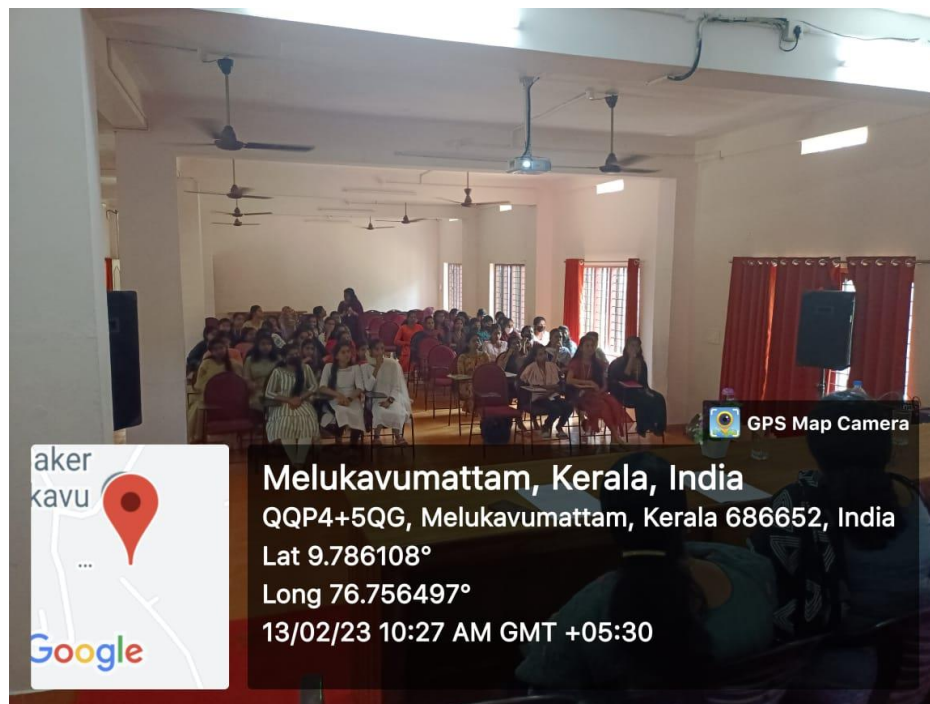
- Life Skills
- Soft Skills
- Communication Skills
- Presentation Skills
- Employability Skills

February 13-18, 2023
Time: 10 AM - 4 PM
Venue: Bishop Michael John Memorial Seminar Hall

Co-ordinators
Dr. Jibin Mathew | Jithin Thomas Abraham | Shemi Paul



Inaugural address by Dr. G S Gireeshkumar, College Principal



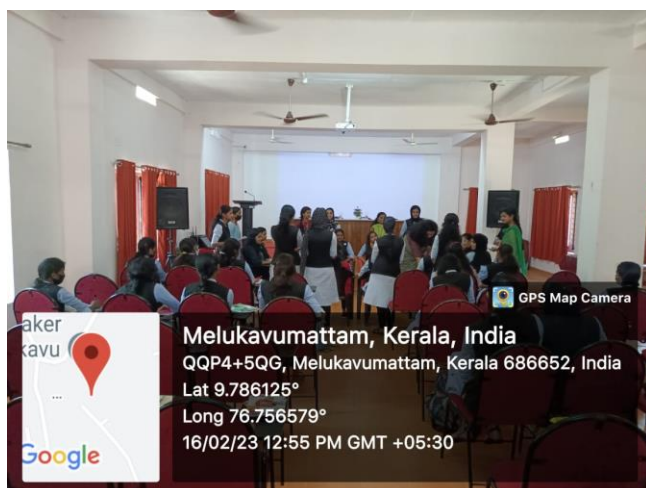
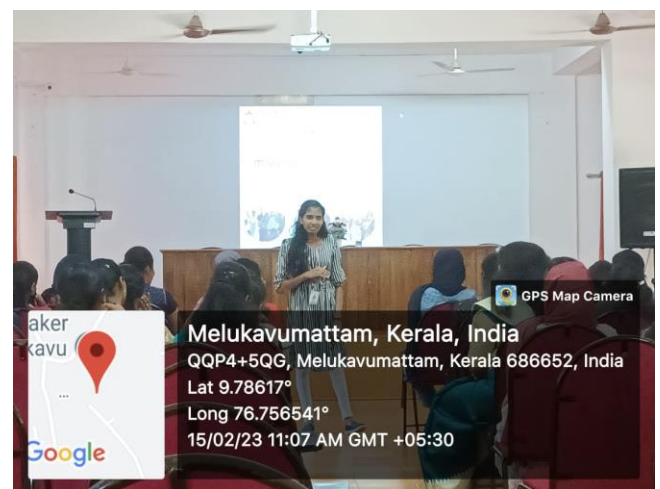
The workshop, expertly led by Ms. Feba Binu, commenced following the formal opening. The curriculum included a range of topics:

1. Day 1: Fundamental computer skills, covering Microsoft Word, Google Docs, and Google Sheets.
2. Day 2: Practical applications using Google Sheets and Excel for business.
3. Day 3: Mastery of Microsoft PowerPoint.
4. Day 4: In-depth exploration of professional communication, goal-setting, time management, and design tools like Canva.

5. Day 5: Development of essential soft skills, including effective public speaking, teamwork, and problem-solving.

6. Last Day: Preparation for interviews and group discussions.

The successful outcome of this intensive six-day program was evident as all participants acquired valuable soft skills, equipping them to confidently face interviews and engage in group discussions, enhancing their employability prospects.





Training sessions

List of Participants

Sl. No.	Name of the students	Class
1	AISHAMOL SIYAD	II MA History
2	AISWARYA P S	II MA History
3	ANJALY BIJU	II MA History
4	ANJU DAS	II MA History
5	ANNIE SUMMER ANDREWS	II MA History
6	ARYA BABU	II MA History
7	ASWATHY M JEEV	II MA History
8	ASWIN BINU	II MA History
9	ATHIRA BALAKRISHNAN	II MA History
10	BEEMA SUBAIR	II MA History
11	DHANYA C R	II MA History
12	FATHIMA K A	II MA History
13	JOSNA SEBASTIAN	II MA History
14	KARTHIKA DAS	II MA History
15	KATHREENA PAULOSE	II MA History
16	MANJUSHA K M	II MA History
17	MEKHA SURESH	II MA History
18	NEENUMOL RAJU	II MA History
19	RIYAMOL ROJAN	II MA History
20	SANEESHA SABU	II MA History
21	TINU MARIYA THOMAS	II MA History
22	ANJALY BIJU	III BA History
23	ANNS MARIYA JOSHY	III BA History
24	ANSIYA T M	III BA History
25	ANU SIBY	III BA History
26	APARNA SABU	III BA History
27	ARYAMOL P M	III BA History

28	ASMI ISMAIL	III BA History
29	ATHIRA THANKAPPAN	III BA History
30	CHINJU C	III BA History
31	DEVIKA M S	III BA History
32	GURU PRIYA RAJEEV	III BA History
33	JULIYA JOSEPH	III BA History
34	NAMITHA SURESH	III BA History
35	NEENU JOHNY	III BA History
36	SHEFNAMOL M S	III BA History
37	SUCHITHRA SHY	III BA History
38	SWETHA JOHN	III BA History
39	ANGEL SIBY	III BA History

2. Training on Effective Public Speaking

04/03/ 2023

Objectives of the program

1. Easing stage fright for students.
2. Cultivating organizational skills among students.

In collaboration with JCI Plassanal, the Career Guidance and Placement Cell and the Post-graduate Department of History organized a one-day workshop titled 'Training on Effective Public Speaking' on the 4th of March 2023. The workshop, held from 10:30 a.m. to 4:00 p.m., took place at the seminar hall. Dr. Jibin Mathew, the coordinator of the Career Guidance and Placement Cell, extended a warm welcome to all participants. Dr. Nisha Joseph, IQAC Coordinator, presided over the event, underlining the importance of public speaking skills among students. Jc. Simi Peter, President of JCI Plassanal, emphasized this significance in her presidential address. The workshop's resource person, Jc. Jino M Scaria, then addressed the gathering, sharing valuable insights. Shemi Paul expressed gratitude with a vote of thanks after the official meeting concluded.

Following the formalities, Jc. Jino M Scaria initiated the training workshop. Key topics covered during the session included the significance of maintaining eye contact, correct body language, strategies to overcome stage fright, and effective public meeting management. The workshop's main highlight was the enthusiastic participation of students.

The outcome of this workshop was evident as students gained confidence in public speaking, overcoming stage fright. Additionally, they acquired valuable insights into event organization,

enhancing their overall skills and capabilities in these areas.

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CAREER GUIDANCE AND PLACEMENT CELL
&
POSTGRADUATE DEPARTMENT OF HISTORY
Organises

EPS

A Training on
**Effective
Public
Speaking**

In Association With
JCI PLOSSANAL

RESOURCE PERSON
JC. Jino M Scaria
JCI INDIA NATIONAL TRAINER

JC. Simi Peter
PRESIDENT, JCI PLOSSANAL

4 MARCH 2023 10:00 AM - 4:00 PM BISHOP MICHAEL JOHN
MEMORIAL SEMINAR HALL

Program Co-ordinators
Dr. Beena Paul - Dr. Jibin Mathew - Jithin Thomas Abraham - Shemi Paul

Brochure



Participants with the trainer, Jc. Jino M Scaria

List of Participants

Sl. No.	Name of the students	Class
1	GODSON JIJO V ALEX	II MA History
2	NELBIN PRAKASH	II MA History
3	KANNAN MS	II MA History
4	AMALSHAH T P	II BA History
5	ARIF BASHEER	II BA History
6	KIRAN RAJU	II BA History
7	AMINA ASHRAF	II BA History
8	SHEBINA BASHEER	II BA History
9	MANJIMA OM	II BA History
10	SHIFNA NOFAL	II BA History
11	SHAHINA SHAHUL	II BA History
12	RUKSANA PV	II BA History
13	FATHIMA YAKOOB	II BA History
14	EMIL THERESA JOY	II BA History
15	FASNA K NAZAR	II BA History
16	ASNAPRASAD	II BA History
17	SALMAN FARISI	II BA History
18	ASWATHY SUNIL	II BA History
19	LINUMOL JUSTIN	II BA History
20	SHALUMOL SASI	II BA History
21	ALBERT JOSEPH	I MA History
22	MUBEENA M	I MA History
23	RESHMA R	I MA History


PRINCIPAL
HENRY BAKER COLLEGE
MELUKAVU

